

Approved

**Town of Brentwood
Budget Committee Hearing
Minutes of December 6, 2010**

Present: Elyse Seeley (Chair), Bill Faria, Ken Christiansen, Tracie May, Charlie Gargaly (Swasey School Board Rep.), Malcolm Allison, and Jeff Bryan (Selectmen's Rep.)

Absent: Bob Mantegari

Chairperson Elyse Seeley called the meeting to order at 7:05 pm

WELCOME

1. Correspondence and communications to committee
 - a. Communication from Selectmen's Office: The Selectmen have determined that they will not give COLAs or raises based on the reviews received.

OLD BUSINESS

2. Approval of past Minutes
 - a. BudComm Minutes from November 15, 2010 meeting. Charlie made a motion to accept, Bill 2nd; and the minutes were accepted with Tracie abstaining.
3. History of Trust Fund for Building Expansion at Swasey School. The fund has a balance of @\$265,000. There are no plans for immediate use. BudComm asked Charlie to go back to the School Board and ask if they would put a warrant forth to return all or a portion of the funds to the general fund. Bill made a motion to accept, Jeff second; motion passed with Charlie abstaining.
4. Discussion re: comments from townspeople re: rumors that the Fire Station has cost overruns.
 - a. Jeff clarified issue of "708" Law as relates to the State Fire Marshall's approval of the facility as a dual fire station and EOC (emergency operations center). To meet guidelines some additional work needed to be done for compliance; Fire Dept will not be going back to the voters for additional funds. It will come out of the general operating budget. Fire station is being turned over to the Town in 2 weeks.

NEW BUSINESS

5. Update from Elyse on behalf of the ERCSD
 - 2 new positions being approved for 2011-2012. A part-time position (\$30K) to support the Comcast NEWS station for CMS and EHS, and a 1-yr FT position (\$60K) for Alumni Development. The overall budget proposed increase is 1.85% (but due to the Brentwood numbers the Town's % increase is actually between 7-8%).

6. Report from Charlie on behalf of the SCS Board

- Committee will be presenting their budget for consideration at next week's meeting on 12/13. Malcolm prepared a set of questions for the SCS School Committee based on preliminary numbers. Charlie will bring them to the School Board for answers.

7. . Voting on individual town department budgets that have been approved by the Selectmen.

- Joint Loss Budget to be tabled until Selectmen revisit. Being added to the Selectman's budget. Selectman's Budget to be voted on 12/13/10 - \$30,333.
- Anticipate School and Fire Budgets next week. Ken asked for a piece of information re: # of on-call Fire fighters who are Brentwood residents vs. non-residents.

- The following INDIVIDUAL BUDGETS were reviewed and approved as proposed:

– \$ 2,876	Executive Office
– \$ 7,576	Emergency Management
– \$ 3,526	Elections, Registration & Vitals
– \$ 47,901	Finance
– \$ 46,861	Government Buildings
– \$ 7,601	Cemetery
– \$ 34,293	Information Systems
– \$ 5,834	Welfare
– \$ 100	Health Officer
– \$434,178	Debt Service

6. OTHER: Discussion of Warrant for Pine Road. No action taken.

7. NEXT MEETING: December 13, 2010.

A motion was made to adjourn at 8:35 pm with no further discussion.

Minutes respectfully submitted by,
Tracie M May, secretary